

**Hypercom T7
Restaurant with Tip**



800-327-3483

Sale

Terminal Display	Action
SWIPE CUSTOMER CARD	Swipe or key-enter card, ENTER
ENTER LAST 4 DIGITS	Key last 4 digits of card, ENTER
ENTER SERVER NUMBER	Key in server number, ENTER
BASE AMOUNT \$0.00	Key in amount of sale, ENTER
TIP AMOUNT \$0.00	Key in amount of Tip or 0, ENTER
TOTAL CORRECT? \$0.00	Press YES to confirm, NO to change amt.

Void Item

Terminal Display	Action
<i>Can only be done same day in open batch</i>	
SWIPE CUSTOMER CARD	Press VOID Key
ENTER INVOICE NUMBER	Key in item #, ENTER
CORRECT? \$0.00	Press YES to void, NO if not correct.

Return/Credit

Terminal Display	Action
SWIPE CUSTOMER CARD	Press REFUND key
SWIPE CUSTOMER CARD	Swipe or key-enter card, ENTER
ENTER LAST 4 DIGITS	Key in last 4 digits of card, ENTER
ENTER SERVER NUMBER	Key in 2 digit server number, ENTER
AMOUNT \$0.00	Key in amount, ENTER

Adjustment of Tip

Terminal Display	Action
SWIPE CUSTOMER CARD	Press ADJUST key
ENTER SERVER NUMBER	key 2 digit server #, ENTER
ENTER ITEM NUMBER	Key 3 digit item #, ENTER
BASE AMOUNT \$0.00	
ENTER TIP \$0.00	Enter tip amount, ENTER
TOTAL CORRECT? \$0.00	Touch YES to confirm adjusted total amt.

Reprint Transaction

Terminal Display	Action
SWIPE CUSTOMER CARD	Press REPRINT
ENTER ITEM NUMBER	Key in item number, ENTER

View Totals

Terminal Display	Action
SWIPE CUSTOMER CARD	Press TOTAL key (X)
TOTALS GRAND \$0.00	Press ← or → to view sales and refunds

Batch Review

Terminal Display	Action
SWIPE CUSTOMER CARD	Press BATCH REVIEW key (F)
Displays last item in batch	ENTER to scroll thru previous tiems
	Press CANCEL when finished

Close/Settle Batch

Terminal Display	Action
SWIPE CUSTOMER CARD	Press SETTLEMENT key (E)
ENTER PASSWORD	Key in 0000, ENTER
CORRECT? YES OR NO	Verify totals, press ENTER (YES) or Press CLEAR (NO).

Call Center Procedures

If call center message is given by terminal	
Imprint the credit card on a sales slip.	
Call 800-228-1122, press 1 for an authorization/approval code	
Write code on sales slip and then complete with an TICKET ONLY transaction	

Ticket Only/Forced Ticket

Terminal Display	Action
SWIPE CUSTOMER CARD	Press OFFLINE key
ENTER ACCOUNT NUMBER	Key in Card Number, ENTER
ENTER SERVER NUMBER	Key 2 digit Server #, ENTER
AMOUNT \$0.00	Key in amount of sale, ENTER
ENTER TIP \$0.00	Key in amount of tip, ENTER
ENTER APPROVAL CODE	Key in authorization/approval code, ENTER

Any card that will not read when swiped, should be imprinted on a sales slip.
This will allow you protection from chargebacks.

Customer Service

Technical Help 800-327-3483

Supplies



If the sale feels wrong, call us!