

**Omni 3750
Restuarant**



800-327-3483

Sale

Terminal Display	Action
MM/DD/YY	swipe card or press F2 and key enter card
CLERK/SERVER ID	Enter Server number, ENTER
AMOUNT \$0.00	Key in amount of sale, ENTER
PRNT CUST COPY:	Press YES or NO

Quick Tip

Terminal Display	Action
MM/DD/YY	Press 2nd purple key from left
PASSWORD	Enter 1, Alpha, Alpha, 66831, ENTER
INVOICE NUMBER	Enter invoice number, ENTER
ADJ to ADD	press button
AMOUNT \$0.00	Enter tip, ENTER
Press Red X, then PREV or NEXT for other sales or EXIT	

Void Item

Terminal Display	Action
<i>Can only be done same day in open batch</i>	
MM/DD/YY	Press VOID (F4)
LAST RECEIPT	Press YES (F1) for the last transaction
ANY RECEIPT	Press NO (F2) for another transaction
INVOICE NUMBER	key invoice number, ENTER
\$0.00	Press YES to verify void that is shown

Return/Credit

Terminal Display	Action
MM/DD/YY	Press REFUND (F3) key
SWIPE CARD ACCT	Swipe or key-enter card, ENTER
CLERK/SERVER ID	Enter Server number, ENTER
AMOUNT \$0.00	Key in amount, ENTER
PRNT CUST COPY:	Press YES or NO

Reprint Transaction

Terminal Display	Action
MM/DD/YY	Press 3rd Purple key on left
LAST RECEIPT	Press F2 for a copy of last transaction
ANY RECEIPT	Press F3 for any other transaction
INVOICE NUMBER	Key Invoice number, ENTER

Reports

Terminal Display	Action
MM/DD/YY	Press REPORTS purple button
TOTAL REPORTS...	Press F2 for the TOTALS Report
TOTAL REPORTS...	Press F3 for the DETAIL Report
Press Red X until you get back to Main screen	

Close/Settle Batch

Terminal Display	Action
MM/DD/YY	Press purple key (MORE) under down arrow
SETTLEMENT	Press F2 for Settlement, ENTER to confirm

Call Center Procedures

If call center message is given by terminal	
Imprint the credit card on a sales slip.	
Call 800-228-1122, press 1 for an authorization/approval code	
Write code on sales slip and then complete with an TICKET-ONLY transaction	

Ticket-Only/Forced Ticket

Terminal Display	Action
MM/DD/YY	Press F1
ENTER ACCOUNT NUMBER	Key in Card Number, ENTER
EXPIRATION DATE	Key in 4 digit expiration date, ENTER
AMOUNT \$0.00	Key in amount of sale, ENTER
AUTHORIZATION CODE	Key in authorization/approval code, ENTER

Any card that will not read when swiped, should be imprinted on a sales slip.
This will allow you protection from chargebacks.

**Customer Service
Technical Help 800-327-3483
Supplies**



If the sale feels wrong, call us!