# **FX International Wire** Quick Reference Guide

**Treasury Online** 



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## **1** Payments > Wire > Create FX Wire

# **INTRUST** Bank.

DIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government			DASHBO	DASHBOARD ACCOUNTS - PAYMENTS - REPORTING		
Ay Dashboard	Transfer	Wire	ACH	Positive Pay	Stop Payment	
	Create Transfer	Create USD Wire	Create ACH Payment	Check Exceptions	Create Stop Payments	
Accounts Anage Groups	Create Transfer from Template	Create USD Wire from Template	Create ACH Tax Payment	Check Exceptions - Decision	Stop Payment Activity	
Group One (0)	Transfer Activity	Upload Wires	Create Child Support Payment	Activity		
accounts assigned to this group. Click Manage Groups to delete, rename, or add accounts to this group.	Recurring Transfers	Create FX Wire	Create International ACH Payment	ACH Exceptions		
	Transfer Templates	Wire Payment Activity	ACH File Activity	ACH Exceptions - Decision Activity		
O Group Two (0)	Create Loan Payment	Wire File Activity	ACH Payment Activity	ACH Exceptions - Filter Rules		
No accounts assigned to this group. Click Manage Groups to delete, rename, or add accounts to this group.	Loan Payment Activity	Recurring Wires	Recurring ACH Payments	Create Issued Items		
		Wire Templates	ACH Templates	Issued Items Activity		
		Wire Creditors	ACH Tax Templates	Check Upload Formats		
		Wire Upload Formats	ACH Child Support Templates			
			International ACH Templates			
			ACH Recipients			
			ACH Recipient Activity			
			ACH Recipient Import Layout			
Payments Pending Approval <b>Transfer (0)</b> Loan Payment (0) Wire (0) ACH (0)			ACH Notification of Change Activity			
Transaction ID   From Account   To Account   To Account			ACH Return Activity			

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# **Create Foreign Currency (FX) Wire**

## **1** Destination Currency

Select the currency that the wire funds are converting to.

#### 2 Wire Amount

Use the slide bar to indicate if the entered amount is a USD value or destination currency value.

## 3 Get Quote

Select Get Quote to view the exchange rate, USD amount and foreign currency amount.

1. Payment and Creditor Informatio	n 2. Review	3. Confirmation			
Payment Information					
1 Destination Currency: * Wire Amount: * 1	Select Currency 0.00 USD				
Get Quote			3	Rate: USD Amount:	1.3 \$1(
Wire Company Name: *	Test	•		CAD Amount:	13
Debit Account: *	Select Accounts	Q		Get New Quote	
Creditor: * 🚯	Select a Creditor	Q			
Effective Date:	07/08/2025				
Purpose: *	Purpose of Payment				
Additional Information: 0	Sender to Receiver Info. L	ine 1 🔶			
End to End ID: ()	End to End ID				
4 Review Reset Cancel					

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### 4 Review

Review wire information.

\* Indicates Required Field

181

0.00

3.18

## **Wire Activity**

The Wire Activity page will display a list of recent wires.

Search Wire Payment Activity 3 <	Wire Paym	ent Activity 0	Recurring Wires	Wire File Activity			
Wire Company	Type to filter	Q					
All							
Wire Type		PENDING APPROVAL	TRANS	O		TED	SCH
Both ODomestic International		\$0.00	S	0.00	\$18	3.51	S
Status	Transact	ion ID	Wire Company 🔶	Source 🔶	Wire Type 🔶	Debit Account 🔶	Creditor
All Selected 🗸	THURSDAY.	2	wire company +	Source +	wire type +	Debit Account V	Creditor
Debit Account		03027400					
All							
Creditor Name	<u>W00000</u>	<u>)3021805</u>					
Transaction ID	<u>W00000</u>	03015929					
OMAD	<u>W00000</u>	3017219					
Currency	Viewing 4 items						
Select Currency 🔹							
Wire Amount	Approve	Reject					
Specific Amount 🗸							
\$0.00							
Effective Date	1 A	ctions					
Date Range 07/08/2025 - 07/15/2025 -	lf a	payment is i	n a pendi	ng appro	oval stat	us the	
	follo	owing optior	ns are ava	ilable fro	om the A	Actions	
Created Date		p-down:					
Created Date		pprove					
۳ ۱		Reject					
Search Reset							

Create New Payment 📩 Download FAILED CANCELLED/DELETED IEDULED APPROVAL REJECTED EXPIRED 0 0 0 0 0 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Actions Currency 🗘 Wire Amount 🗘 Effective Date 🗢 Created Date 🌵 OMAD 🌩 Name 🗢 Status 🔶 USD POSTED \$10.01 07/08/2025 07/08/2025 USD POSTED \$1.50 07/03/2025 07/03/2025 \$5.00 07/02/2025 07/02/2025 POSTED USD USD 07/02/2025 POSTED \$2.00 07/02/2025

#### 2 Wire Detail

Select the Transaction ID to see the Payment and Creditor information for a specific wire.

#### 3 Search Wire Payment

Use one or more of the following fields to search for a specific payment or payments:

## **Wire Creditors**

The Wire Creditors page will display a list of all wire creditors.

Search Creditors	<	Wire Creditors				
Creditor Type: Both Domestic International	4	Type to filter Q				
Status:		Creditor Name \$	Account Number \$	Agent ID ≑		
All	•	Test Bene INT		101100029		
Creditor Name:		Test Bene FTB		042000314		
		Test Bene BOA		026009593		
Account Number:		Test Bene Canada		ROYCCAT2		
		TEST BENE UK		REVOGB21		
Agent ID:		Viewing 1 - 5 of 5 Creditors				
Agent Name:	3	Initiate Payments				
Country:		1 Create New Creditor				
	•	Navigates to the Creat	e Domestic Creditor page.			
Created Date:						
Specific Date	-					
mm/dd/yyyy	Ē	2 Actions				
		If a creditor is in a ready status the following				
		actions are available from the Actions drop-down:				
Search	leset	• View				

• Delete

Note: If a creditor is Pending Approval, selecting Approve or Reject from the Actions menu dropdown will update the status for that template. Create New Creditor

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Agent Name 🗢	Country ≑	Created Date ≑	Status \$	Actions
INTRUST BANK NATIONAL ASSOCIATION	US	02/06/2024	Ready	Actions -
FIFTH THIRD BANK, NATIONAL ASSOCIATI	US	02/06/2024	Ready	Actions -
BANK OF AMERICA, N.A., NY	US	02/06/2024	Ready	Actions -
ROYAL BANK OF CANADA	CA	02/05/2025	Ready	Actions +
REVOLUT LTD	GB	02/03/2025	Ready	Actions -
			[	25 🗸

#### 3 Initiate Payments

Select Initiate Payments after checking one or more creditors to proceed to the Create Multiple Wires page.

#### 4 Search Creditors

Use one or more of the following fields to search for a specific payment or payments:

## **International Wire Payments**

# **Create an International Creditor**

	ODomestic International		* Indicates Required F			
	Account/IBAN Number: *			Agent ID * 2	Swift Code 💌	
1	Re-enter Account/IBAN Number: *			Agent Name: *		
	Name: *			Agent Country: *	•	
	Country: *	UNITED STATES		Agent City/Town Name: *		
	Building Number:			Agent State/County Sub Division:		
	Street Name:	••••	1			
	City/Town Name: *					
	State/Country Sub Division:	••••]				
	Post Code:					
	Notes: 1	Additional location information				
	Intermediary Agent Info	ormation				~
	+ Add an International Intermedia	ary Agent				
4	Review Reset Cancel					
	International Interme	diary Agent				圃
	Agent ID: *	Swift Code 💌		Agent Name: *		
	Agent City/Town Name: *			Agent Country: *	•	
	Notes: 🕄					
	3					
	+ Add an International Ir	ntermediary Agent				

Field

#### **1** Creditor Information

- Account/IBAN Number
- Name
- Country
- Building Number
- Street Name
- City/Town Name
- State/Country Sub Division
- Post Code
- Notes (optional)

#### **2** Agent Information

- Agent ID Lookup Select one of the following:
  - Swift Code
  - Sort Code
- The following fields will populate with the Agent ID:
  - Agent Name
  - Agent Country
  - Agent City/Town Name
  - Agent State/Country Sub Division

#### **3** Intermediary Bank Information

Select Add an International Intermediary Agent and input the following:

- Agent ID
- Agent City/Town Name
- Notes (optional)
- Agent Name
- Agent Country

#### 4 Review

Select Review to proceed to the Review tab. After Reviewing the information entered select Confirm to proceed to the Confirmation tab, confirming that the Creditor is ready.

