

What you'll need to open a business checking account

Use this checklist to collect the documents you'll need to bring with you when you open a business checking account.

Required for all accounts

- Valid government-issued photo ID and Social Security number for each individual who will be listed on the account(s), for all individuals who own 25% or more of the business, and the individual with significant responsibility for managing the business
- Business EIN/Tax ID number and supporting business documentation as listed below:

Sole Proprietorship

- Social Security number of the owner **OR**
- Business EIN/Tax ID number

Limited Liability Company (LLC)

- Articles of Organization from the Secretary of State **OR**
- Formation of Domestic Limited Liability Company
- Operating Agreement (if there are multiple owners)

Organization, Lodge, or Professional Association

- May require Articles from the Secretary of State

Partnerships: General, Formal, Limited, Limited Liability

- Partnership Agreement signed by all the partners
- LP: Certificate of Limited Partnership filed with the Secretary of State
- LLP: Statement of Qualification filed with the Secretary of State

Corporation

- Articles of Incorporation or Certificate of Incorporation **OR**
- Formation of Domestic Corporation or Certificate of Incorporation
- Documentation indicating signers and signing authority (e.g., board meeting minutes or bylaws)

If you have any questions, please contact customer service at 800-895-2265 or visit a banking center.